



Competition No.:	2024-062
Position:	City Supervisor Float
Classification:	SP5 Pay Scale \$39.48 - \$54.94/hour <ul style="list-style-type: none">• Part Time Casual (Unionized).• Preference will be given to internal candidates.• An eligibility list may be established for future openings.
Conditions:	
Department:	Mountain Office Units
Location:	1410 Mountain Avenue
Closing Date:	September 2, 2025
How to Apply:	Email: apply@secfs.ca Fax: 204-594-0499

The City Unit Supervisor assumes a leadership role as part of a team dedicated to strengthening client services and to develop effective staff and work teams in the area of program and service co-ordination, reporting, operational planning, and community liaison services to the eight First Nation communities that SECFS serves.

RESPONSIBILITIES:

- Oversees the program/case management process within the Unit by providing staff with consultation, direction, and daily monitoring; ensures key deadlines and responsibilities are adhered to.
- Establishes an understanding of community values, strengths, and concerns; and works collaboratively with other community services and collaterals to achieve program and service objectives.
- Contributes to plans for improvement of service delivery for the program and services unit and participates in developing new services or approaches.
- Participates with Human Resources in the recruitment and selection process; maintains and upgrades staff competencies through professional development and training opportunities; and provides guidance for Agency policies to be adhered to.
- Other duties as assigned by the Director of Service.

QUALIFICATIONS:

- Bachelor of Social Work (an equivalent combination of education and experience may be considered).
- A minimum of five (5) years experience in front-line case management with Children-in-Care and families.
- Demonstrated working knowledge of and familiarity with:
 - Indigenous culture and an understanding of the rural cultural environment;
 - *The Child and Family Services Act; The Adoption Act; An Act respecting First Nations, Inuit and Métis children, youth, and families, and The Human Rights Act;*
 - Indigenous child welfare practices; First Nations history; and colonization;
 - Child and Family Services Authority structure and services;
 - First Nation child welfare practice and issues in Manitoba.
- Excellent leadership, team-building, and interpersonal skills.
- Proficiency with Microsoft Office (i.e., Word, Excel, and Outlook), CFSIS, and IM.
- Excellent verbal and written communication skills (especially with regard to documentation and report writing).
- Valid driver's license; a reliable vehicle.
- Satisfactory Criminal Record; Child Abuse Registry; and Prior Contact Check.

Preference will be given to Southeast members, and Indigenous (First Nations, Métis, or Inuit) candidates meeting the position requirements. **All Indigenous applicants are asked to self-declare within their cover letter.** We thank all applicants; however, only those candidates selected for an interview will be contacted.

We offer competitive wages and an exceptional benefits package.

Berens River First Nation - Black River First Nation- Bloodvein First Nation - Brokenhead Ojibway Nation- Hollow Water First Nation - Little Grand Rapids First Nation- Pauingassi First Nation - Poplar River First Nation