



Competition No.: **2025-057**  
Position: **Direct Service Worker**  
Classification: **DSW Pay Scale: \$62,519.94 - \$88,810.47**  
Conditions:

- Full Time Permanent (Unionized)
- An Eligibility List may be established for future openings
- Preference will be given to internal candidates

Department: **Little Grand Rapids City Unit**  
Location: **1410 Mountain Avenue, Winnipeg**  
Closing Date: **July 28, 2025**  
How to apply: **Email: [apply@secfs.ca](mailto:apply@secfs.ca) Fax: 204-594-0499**

Reporting to the Unit Supervisor, the Direct Service Worker is responsible for managing both short and long-term case protection and child-in-care files. This role ensures compliance with all Child and Family Services acts, regulations, and standards, while supporting families and prioritizing the safety and well-being of children in alignment with Southeast cultural and community values.

### RESPONSIBILITIES:

- Providing protection and prevention services to the children and families of the designated First Nations community.
- Carrying and managing caseloads specific to Family Protection and Children-In-Care with prescribed timelines.
- Working in and intervening with crisis situations in an appropriate and timely manner.
- Establishing and maintaining partnerships with community resources for clients as well as team members.
- Participating in Agency events, training, and working flexible hours as required.
- Group facilitation; team building and decision-making; taking initiative; problem-solving, leading, planning, coordinating, and facilitating meetings; de-escalating conflict; and provide solutions.
- Excellent case and file management skills; stress management; time management; and documentation detail (e.g., CFSIS, IM, etc.).
- Working in a team-based environment as well as independent responsibilities.
- Willing and able to travel to designated First Nations communities and rural areas as required.
- Other duties as assigned.

### QUALIFICATIONS:

- Bachelor of Social Work (an equivalent combination of education and experience may be considered).
- A minimum of two (2) years' experience in front-line case management with Children-in-Care and families.
- Experience conducting investigations including gathering and analyzing information to implement appropriate action(s)
- Demonstrated working knowledge of and familiarity with:
  - Indigenous culture and an understanding of the rural cultural environment.
  - *The Child and Family Services Act; The Adoption Act; An Act respecting First Nations, Inuit and Métis children, youth, and families*; Indigenous child welfare practices; First Nations history; and colonization.
  - Crisis intervention; child protection investigations; assessment of high-risk situations to determine appropriate response times.
  - Substance abuse; family violence; child abuse/neglect; grief and loss issues; and community resources.
- Excellent verbal and written communication skills (specific to documentation and report writing).
- Working knowledge of Microsoft Office (i.e., Word, Excel, and Outlook), CFSIS, and IM.
- Valid driver's license; a reliable vehicle.
- Satisfactory Criminal Record; Child Abuse Registry; and Prior Contact Check.

Preference will be given to Southeast members and Indigenous (First Nations, Métis, or Inuit) candidates meeting the position requirements. **All Indigenous applicants are asked to self-declare within their cover letter.** We thank all applicants; however, only those candidates selected for an interview will be contacted.

***We offer competitive wages and an exceptional benefits package.***

**Berens River First Nation - Black River First Nation - Bloodvein First Nation – Brokenhead Ojibway Nation  
Hollow Water First Nation - Little Grand Rapids First Nation - Pauingassi First Nation - Poplar River First Nation**