



Competition No.:	<b>2024-098R</b>
Position:	<b>City Supervisor</b>
Classification:	<b>SP5 Pay Scale: \$65,024.26 - \$88,273.27</b>
Conditions:	<ul style="list-style-type: none"><li>• Full Time Permanent (Unionized).</li><li>• Preference will be given to internal candidates.</li><li>• An eligibility list may be established for future openings.</li></ul>
Department:	<b>Little Grand Rapids City Unit</b>
Location:	<b>1410 Mountain Avenue</b>
Closing Date:	<b>Open Until Filled</b>
How to Apply:	<b>Email: <a href="mailto:apply@secfs.ca">apply@secfs.ca</a> Fax: 204-594-0499</b>

The Little Grand Rapids City Unit Supervisor assumes a leadership role as part of a team dedicated to strengthening client services and to develop effective staff and work teams in the area of program and service co-ordination, reporting, operational planning, and community liaison services to Little Grand Rapids First Nation.

### RESPONSIBILITIES:

- Oversees the program/case management process within the Unit by providing staff with consultation, direction, and daily monitoring; ensures key deadlines and responsibilities are adhered to.
- Establishes an understanding of community values, strengths, and concerns; and works collaboratively with other community services and collaterals to achieve program and service objectives.
- Contributes to plans for improvement of service delivery for the program and services unit and participates in developing new services or approaches.
- Participates with Human Resources in the recruitment and selection process; maintains and upgrades staff competencies through professional development and training opportunities; and provides guidance for Agency policies to be adhered to.
- Other duties as assigned by the Director of Service.

### QUALIFICATIONS:

- Bachelor of Social Work (an equivalent combination of education and experience may be considered).
- A minimum of five (5) years experience in front-line case management with Children-in-Care and families.
- Demonstrated working knowledge of and familiarity with:
  - Indigenous culture and an understanding of the rural cultural environment;
  - *The Child and Family Services Act; The Adoption Act; An Act respecting First Nations, Inuit and Métis children, youth, and families, and The Human Rights Act;* Indigenous child welfare practices; First Nations history; and colonization;
  - Child and Family Services Authority structure and services;
  - First Nation child welfare practice and issues in Manitoba.
- Excellent leadership, team-building, and interpersonal skills.
- Proficiency with Microsoft Office (i.e., Word, Excel, and Outlook), CFSIS, and IM.
- Excellent verbal and written communication skills (especially with regard to documentation and report writing).
- Valid driver's license; a reliable vehicle.
- Satisfactory Criminal Record; Child Abuse Registry; and Prior Contact Check.

Preference will be given to Southeast members, and Indigenous (First Nations, Métis, or Inuit) candidates meeting the position requirements. **All Indigenous applicants are asked to self-declare within their cover letter.** We thank all applicants; however, only those candidates selected for an interview will be contacted.

***We offer competitive wages and an exceptional benefits package.***

**Berens River First Nation - Black River First Nation- Bloodvein First Nation - Brokenhead Ojibway Nation- Hollow Water First Nation - Little Grand Rapids First Nation- Pauingassi First Nation - Poplar River First Nation**