



Competition No.: **2023-129**
Position: **Community Supervisor**
Classification: **SP5 \$67,651.24 - \$91,839.51**
Conditions: **Full time**
Department: **Brokenhead Ojibway Nation Community**
Location: **Brokenhead, MB**
Closing Date: **November 28, 2023**
Email: hr@secfs.ca Fax: **204-594-0499**

The Community Supervisor assumes a leadership role as part of a team dedicated to strengthening client services and to develop effective staff and work teams in program and service co-ordination, reporting, operational planning, and community liaison services to the Community.

RESPONSIBILITIES:

- Oversees the program/case management process within the Unit by providing staff with consultation, direction, and monitoring daily, and ensures key deadlines and responsibilities are adhered to
- Establishes an understanding of community values, strengths, and concerns; and works collaboratively with other community services and collaterals to achieve program and service objectives
- Contributes to plans for improvement of service delivery for the program and services unit and participates in developing new services or approaches
- Participates with Human Resources in the recruitment and selection process; maintains and upgrades staff competencies through professional development and training opportunities; and provides guidance for Agency policies to be adhered to
- Other duties as assigned by the Director of Service

QUALIFICATIONS:

- Bachelor of Social Work Degree or acceptable equivalent of education and experience
- A minimum of five (5) years experience in front-line case management with Children-in-Care and families
- Knowledge of and familiarity with the *Child & Family Services Act, Adoption Act, and Human Rights Acts*,
 - *An Act respecting First Nations, Inuit and Métis children, youth, and families*
 - Child and Family Services Authority structure and services
 - First Nation child welfare practice and issues in Manitoba
 - First Nation culture and political environment
- Excellent leadership, team-building and interpersonal skills
- Proficiency with Microsoft Office, CFSIS, IM
- Excellent verbal and written communication skills (especially with regard to documentation and report writing)
- A valid driver's license and a reliable vehicle
- Satisfactory Criminal Record; Child and Adult Abuse Registry; and Prior Contact Check

Preference will be given to Internal Candidates, Southeast members, and Indigenous people (First Nations, Métis, or Inuit). **All Indigenous applicants are asked to self-declare in their cover letter.** We thank all who apply, however, only those who selected for an interview will be contacted.

We offer competitive wages and an exceptional benefits package.

Berens River First Nation - Black River First Nation- Bloodvein First Nation - Brokenhead Ojibway Nation- Hollow Water First Nation - Little Grand Rapids First Nation- Pauingassi First Nation - Poplar River First Nation