



Competition No.: **2023-122**
Position: **Program Manager**
Classification: **Salary to commensurate with qualifications**
Conditions:

- Full time – (dependent on funding)

Department: **Family Preservation Unit**
Location: **TBD, Winnipeg**
Closing Date: **November 21, 2023**
Email: hr@secfs.ca Fax: **204-594-0499**

The Family Preservation Program Manager will ensure culturally sensitive and meaningful programs are provided for intensive short-term and ongoing interventions for children, youth, young adults, and families to increase wellbeing and preserve family structures. The Family Preservation Manager will oversee all functions of the programs and collaborate with Program Facilitators and the Director of Service.

RESPONSIBILITIES & DUTIES:

- Responsible for implementing policies and operational processes and participant engagement strategies
- Oversees the program employees and coordinates contracted workshop facilitators
- Establishes an understanding of community values, strengths, and concerns; and works collaboratively with other community services and collaterals to achieve program and service objectives.
- Contributes to plans for improvement of service delivery with respect to family preservation and participates in developing and enhancing the program.
- Participates with Human Resources in the recruitment and selection process; maintains and upgrades staff competencies through professional development and training opportunities; and provides guidance for Standards and Agency policies to be adhered to
- Must be willing and able to travel to designated First Nations communities and rural areas as required.
- Other duties as assigned by the Director of Service

QUALIFICATIONS:

- Post-secondary degree/diploma in social services (an equivalent combination of education and experience will be considered)
- A minimum of five (5) years' experience in child welfare (supervisory experience is considered an asset)
- Knowledge of the First Nation culture and communities receiving service from the Agency
- Strong working knowledge of the Intake Module, CFSIS including Standards and Regulations
- Demonstrated experience, working knowledge of and familiarity with:
 - Indigenous culture and an understanding of the rural cultural environment
 - *The Child and Family Services Act*; Indigenous child welfare practices; First Nations history; and colonization
 - Mentoring and advising staff with challenging caseloads; de-escalating conflict while providing resolution; and, gaining the cooperation of others in a rapidly changing environment
 - Crisis intervention; support with young adults and young families; assessment of high-risk situations to determine appropriate services
 - Substance abuse; family violence; child abuse/neglect; grief and loss issues; and community resources
- Excellent verbal and written communication skills
- Proficiency with Microsoft Office i.e. word, excel and outlook

Preference will be given to Southeast members and Indigenous candidates (First Nations, Métis, or Inuit) meeting the position requirements. **All Indigenous applicants are asked to self-declare in their cover letter.** We thank all applicants; however, only those candidates selected for an interview will be contacted.

We offer competitive wages and an exceptional benefits package.

Berens River First Nation - Black River First Nation – Bloodvein First Nation – Brokenhead Ojibway Nation
Hollow Water First Nation - Little Grand Rapids First Nation – Pauingassi First Nation - Poplar River First Nation