



Competition No.: **2023-100**
Position: **Program Facilitator (4 positions)**
Classification: **PW Salary Scale: \$53,110.32- \$68,410.25**

- Full-time permanent position
- An eligibility list may be established for future openings
- Preference will be given to internal candidates

Conditions:
Department: **Post Majority Unit**
Location: **470 Notre Dame Avenue**
Closing Date: **October 5, 2023**
Email: hr@secfs.ca Fax **204-594-0499**

Program Facilitators are responsible for developing and facilitating culturally informed programming, life skills enhancing workshops, parenting and therapeutic groups in all 8 Southeast communities, for young adults who have aged out of Agency care. Program Facilitators will also aid in organizing and supporting city-based programs and initiatives while ensuring equitable access for young adults living in remote communities.

RESPONSIBILITIES:

- Researching, organizing, supporting and delivering programming that includes but is not limited to: cultural and land-based activities; parenting programs; pre-employment training; life skills enhancing workshops, recreational activities and therapeutic groups
- Coordinating and managing program referrals
- Creatively engage and empower program participants while maintaining a safe and accessible environment
- Build positive and respectful relationships by providing inspiration, support and guidance
- Assist in maintaining accurate program records including incident reports and attendance.

QUALIFICATIONS:

- Post-secondary degree/diploma in social services (an equivalent combination of education and experience will be considered)
- Demonstrated understanding and appreciation of Anishinaabe cultural beliefs, values, norms, ceremonies and teachings
- Demonstrated ability to work respectfully and effectively with First Nation communities i.e., leadership, children, families, colleagues, collaterals, as well as have an understanding of the Southeast communities
- Working knowledge Microsoft Office, CFSIS, and IM
- Proficiency with Internet-related research and work-related applications
- Ability to speak Ojibwe is an asset
- Strong oral and written communication skills
- Valid drivers' licence and reliable vehicle
- Satisfactory Criminal Record, Prior Contact; and Child Abuse Registry Checks
- Ability to travel to communities on a regular basis
- Must be able to work flexible hours, including evenings and/or weekends

Preference will be given to Southeast members and Indigenous candidates (First Nations, Métis, or Inuit) meeting the position requirements. **All Indigenous applicants are asked to self-declare in their cover letter.** We thank all applicants; however, only those candidates selected for an interview will be contacted.

We offer competitive wages and an exceptional benefits package.

Berens River First Nation - Black River First Nation – Bloodvein First Nation – Brokenhead Ojibway Nation
Hollow Water First Nation - Little Grand Rapids First Nation – Pauingassi First Nation - Poplar River First Nation