



Competition No.:	<b>2023-097</b>
Position:	<b>Director of Services (non-unionized)</b>
Salary Range:	<b>Dependant on Qualifications</b>
Conditions:	<ul style="list-style-type: none"><li>• Full time – Permanent</li><li>• Preference will be given to internal candidates</li></ul>
Department:	<b>Brokenhead City and Community</b>
Location:	<b>2<sup>nd</sup> Floor 1410 Mountain Ave Office</b>
Closing Date:	<b>October 4, 2023</b>
How to apply:	<b>Email: <a href="mailto:hr@secfs.ca">hr@secfs.ca</a> Fax: 204-594-0499</b>

Reporting to the Executive Director, the Director of Services (DOS) in conjunction with their Unit Supervisor will be responsible for managing all programs and service delivery requirements to children and families at the Southeast Child & Family Services (SECFS). The DOS is responsible for the direction, effective functioning, and planning of all programs and service delivery requirements for assigned unit/s. The DOS is responsible for ensuring the Unit he/she oversees are providing services in accordance with provincial and federal legislation and standards and ensures that all programs and services reflect the traditions, values, customs and standards of SECFS and the communities that we serve.

#### **QUALIFICATIONS:**

- Five (5) years of supervisory experience and a MSW degree from an accredited university with five (5) years of front-line experience or a BSW degree from an accredited university with eight (8) years of front-line experience, or a related degree from an accredited university plus ten (10) years of related experience
- Demonstrated ability to influence and facilitate group decisions; engage in processes through knowledge, ideas, and persuasion together with the ability to establish and maintain purposeful relationships with clients, management, staff leadership, and organizations; working with remote teams; and, mentoring, developing and training staff
- Ability to travel to community
- Demonstrated experience participating in organizational strategic planning as well as adapting to changes in duties including the oversight of other programs/units
- A clear understanding and ability to explain and lead a team in compliance with the CFSIS, CFS legislation, standards, regulations, policies, and procedures that governs the Agency
- Ability to manage conflict in a healthy manner while interacting with staff, clients, collaterals; a proven track-record of articulating messages while actively listening; and, the demonstrated experience and awareness of group dynamics, consultation and conflict resolution techniques with an analytical and demonstrated ability to problem-solve on a personal and team level
- Effective oral and written communication skills (the latter being required for case management documentation purposes, letters, briefing notes, and reports in general) including providing presentations and training staff with required work expectations and duties

**Berens River First Nation - Black River First Nation - Bloodvein First Nation - Brokenhead Ojibway Nation  
Hollow Water First Nation - Little Grand Rapids First Nation - Pauingassi First Nation - Poplar River First Nation**

- Knowledge of and/or experience working with the Southeast First Nations including the demonstrated experience of working with Chief and Council (as well as community members, families and children)
- Demonstrated dedication to culturally sensitive delivery issues and current trends that impact the Agency; in addition to which, the ability to speak Ojibway will be considered a strong asset

Preference will be given to Internal Candidates, Southeast members, and Indigenous people (First Nations, Métis, or Inuit). **All Indigenous applicants are asked to self-declare in their cover letter.** We thank all who apply, however, only those who selected for an interview will be contacted.

***We offer competitive wages and an exceptional benefits package.***