



Competition No.: **2023-025R**
Position: **Community Intake Worker**
Classification: **DSW Salary Scale: \$58,603.12 - \$81,273.37**

- Permanent Full-time
- Agency open to flexible work rotations
- Meal allowance, travel and accommodations provided
- Preference will be given to internal candidates

Conditions:
Department: **Bloodvein Community**
Location: **Bloodvein First Nation, MB**
Closing Date: **Open until filled**
How to apply: **Email: hr@secfs.ca Fax: 204-594-0499**
Applications can also be dropped off at the Local CFS Office

RESPONSIBILITIES:

- Identify and investigate complaints of neglect, abuse, or where children are at risk and in need of protection
- Deliver child and family services in accordance with Provincial and Community standards
- If the child remains at home, coordinate the delivery of services to meet identified needs through case management, referral to Community resources, advocacy, and referral to prevention services
- Manage an Intake caseload ensuring all cases are documented in accordance with the CFS standards
- Attend to the specific needs of each case as required while the case is open during Intake
- Assess all incoming child welfare intakes within the Community; In consultation with Supervisor(s), responds immediately to allegations of abuse/severe neglect, where children are at risk
- Complete and follow-up all Intakes transferred to the community from outside jurisdictions
- Willing to work flexible hours and shift configurations
- Willing and able to travel to designated First Nations communities and rural areas as required

QUALIFICATIONS:

- Bachelor of Social Work or an equivalent combination of education and experience may be considered
- A minimum of one (1) year experience in front-line case management with children in care and families
- Experience conducting investigations including gathering and analyzing information to implement appropriate action(s)
 - Demonstrated working knowledge of and familiarity with:
 - Indigenous culture and an understanding of the rural cultural environment
 - *The Child and Family Services Act; The Adoption Act; An Act respecting First Nations, Inuit and Métis children, youth, and families*; Indigenous child welfare practices; First Nations history; and colonization
 - Crisis intervention; child protection investigations; assessment of high-risk situations to determine appropriate response times
 - Substance abuse; family violence; child abuse/neglect; grief and loss issues; and community resources
- Excellent verbal and written communication skills (specific to documentation and report-writing)
- Proficiency with Microsoft Office (i.e., Word, Excel, and Outlook)
- Proficiency in CFSIS, and IM
- A valid driver's license and a reliable vehicle
- Satisfactory Criminal Record, Prior Contact; and Child Abuse Registry Checks

Preference will be given to Southeast members and Indigenous candidates (First Nations, Métis, or Inuit) meeting the position requirements. **All Indigenous applicants are asked to self-declare in their cover letter.** We thank all applicants; however, only those candidates selected for an interview will be contacted.

We offer competitive wages and an exceptional benefits package.

**Berens River First Nation - Black River First Nation - Bloodvein First Nation - Brokenhead Ojibway First Nation
Hollow Water First Nation - Little Grand Rapids First Nation- Pauingassi First Nation - Poplar River First Nation**