



WE ARE

**HIRING!**

**DIRECT SERVICE WORKER – POPLAR RIVER CITY UNIT**

**SOUTHEAST  
CHILD & FAMILY SERVICES**

**Duties & Responsibilities:**

- Providing protection and prevention services to the children and families of the designated First Nations Community
- Carrying and managing caseloads specific to Family Protection and Children-In-Care with prescribed timelines
- Working in and intervening with crisis situations in an appropriate and timely manner
- Establishing and maintaining partnerships with community resources for clients as well as team members
- Participating in Agency events, training and working flexible hours as required
- Group facilitation; team building and decision-making; taking initiative; problem-solving, leading, planning, coordinating and facilitating meetings; de-escalating conflict; and, providing solutions
- Excellent case and file management skills; stress management; time management; and, documentation detail (e.g., CFSIS, IM, etc.)
- Working in a team-based environment as well as independent responsibilities
- Willing and able to travel to designated First Nations Communities and rural areas as required
- Unionized Full-Time Permanent (preference will be given to internal candidates)

**Qualifications:**

- Bachelor of Social Work (an equivalent combination of education and experience may be considered)
- A minimum of two (2) years' experience in front-line case management with Children-in-Care and families
- Experience conducting investigations including gathering and analyzing information to implement appropriate action(s)
- Demonstrated working knowledge of and familiarity with
  - Indigenous culture and an understanding of the rural cultural environment
  - *The Child and Family Services Act; The Adoption Act; An Act respecting First Nations, Inuit and Métis children, youth and families;* Indigenous child welfare practices; First Nations history; and, colonization
  - Crisis intervention; child protection investigations; assessment of high risk situations to determine appropriate response times
  - Substance abuse; family violence; child abuse/neglect; grief and loss issues; and, community resources
- Excellent verbal and written communication skills (especially with regard to documentation and report writing)
- A valid driver's license; a reliable vehicle; and, proficiency with Microsoft Office, CFSIS, and IM
- Satisfactory Criminal Record; Child and Adult Abuse Registry; and, Prior Contact Check
- Fully immunized against COVID-19 as of October 31, 2021

**Application Process: (Posting: 2021-75) SP4 Qualified Candidate's Salary: \$53,604.18 - \$74,340.63**

**Closing Date:** December 24, 2021 (or open until filled)

Please forward your résumé, cover letter, and three (3) references to [hr@secfs.ca](mailto:hr@secfs.ca)

Preference will be given to Southeast members and Indigenous (First Nations, Métis or Inuit) candidates meeting the position requirements. All Indigenous applicants are asked to self-declare within their cover letter. We thank all applicants; however, only those candidates selected for an interview will be contacted.

**We offer exceptional salaries, life insurance, pension, health/vision/dental, leave benefits**

Berens River · Black River · Bloodvein · Brokenhead · Hollow Water · Little Grand Rapids · Pauingassi · Poplar River

**Job Postings can be viewed at: [www.southeastcfs.org](http://www.southeastcfs.org)**