



EMPLOYMENT OPPORTUNITY

Competition No.:	2021-23
Position:	Direct Service Worker (non-union position)
Classification:	SP4 Qualified Candidate's Salary: \$55,769.79 - \$77,343.99
Conditions:	<ul style="list-style-type: none">• <i>Full-Time Term</i>• <i>An Eligibility List may be established for future openings</i>• <i>Preference will be given to internal candidates</i>
Department:	Alternative Care / Foster Care Unit
Location:	Poplar River, Little Grand Rapids or Pauingassi First Nation
Date Posted:	April 20, 2021
Closing Date:	4:30 p.m. on May 4, 2021 or open until filled
Applications:	Email: hr@secfs.ca Fax: 204.594.0499

Duties & Responsibilities:

- Recruits, screens and assesses foster home applications in addition to managing and supervising a caseload of foster families
- Assesses children and foster families regarding their level of functioning, capability, need for support and required resources/services
- Assists in developing a service plan for children requiring foster care as well as placement / discharge for planned and crisis situations
- Supervises the foster family and provides orientation; counselling; crisis intervention / de-escalation services; and, resolution
- Assists with cultural training; communication; problem-solving; and, advocacy between the foster parents and the Agency
- Completes reviews and makes recommendations for approval; further development; suspension; or, closure of foster homes (s)
- Participates in following up recommendations where inappropriate activity (e.g., discipline of foster children) is concerned
- Assists foster parents in closing and concluding their fostering career
- Excellent case and file management skills; stress management; time management; and, documentation detail (e.g., CFSIS, IM, etc.)
- Working in a team-based environment as well as independent responsibilities
- Willing and able to travel to designated First Nations Communities and rural areas as required

Qualifications:

- Bachelor of Social Work (an equivalent combination of education and experience may be considered)
- A minimum of two (2) years' experience in front-line case management (i.e., foster care work)
- Experience conducting investigations including gathering and analyzing information to implement appropriate action(s)
- Demonstrated working knowledge of and familiarity with
 - Aboriginal culture and an understanding of the rural cultural environment
 - *The Child and Family Services Act*; and, *The Adoption Act*; Aboriginal child welfare practices; First Nations history; and, colonization
 - Crisis intervention; child protection investigations; assessment of high risk situations to determine appropriate response times
 - Substance abuse; family violence; child abuse/neglect; grief and loss issues; and, community resources
- Excellent verbal and written communication skills (especially with regard to documentation and report-writing)
- A valid driver's license; a reliable vehicle; and, proficiency with Microsoft Office, CFSIS, IM, and SDM

Application Process:

- Preference will be given to Southeast Community Members and Indigenous (First Nations, Métis or Inuit) candidates meeting the posted requirements
- Forward your résumé (with three [3] references) and cover letter stating clearly how you meet the qualifications
- Please cite the Competition Number and Position in the subject line when submitting by email or fax
- Satisfactory Criminal Record; Prior Contact; Child Abuse; and, Adult Abuse Registry Checks are required for all SECFS positions
- We thank all applicants; however, only those candidates selected for an interview will be contacted



Berens River · Black River · Bloodvein · Brokenhead · Hollow Water · Little Grand Rapids · Pauingassi · Poplar River

We offer exceptional life insurance; pension; health/vision/dental; and, annual leave benefits

Job Postings can be viewed at: www.southeastcfs.org